

**OAKTON MILL ESTATES HOA
BOARD QUARTERLY MEETING – JULY 31, 2019
LOCATION – SHERWIN RESIDENCE (10696 Oakton Ridge Ct)**

In attendance: Judy Mahony, Bob Doyle, Nick Clark, Marcia Sherwin, Andrea Woodhouse, Rebecca Greene, Iman Elbakry

The board unanimously welcomes Rebecca Greene and Iman Elbakry to serve as members at large.

Meeting minutes from April 9, 2019 were accepted and approved with clerical corrections required. Motion to approve by Iman and seconded by Marcia.

Harry Dorcus, resigned his spot as a member at large due to his move from the neighborhood. His letter of resignation was delivered via email to the HOA board on June 30, 2019.

Treasurer's Report:

- All HOA annual dues have been collected and deposited.
- Taxes have been paid as disclosed in April meeting.
- Next review is in 2 years. Committee recommends three new reviewers for the next audit.

Review of Old Business:

- Website still needs updating and corrections – Nick Clark to follow up
- Judy will set up meeting with attorney to talk about HOA governing documents.
- June cul de sac party was held and successful. Fried chicken was purchased by the board.

New Business:

- Proposed 2019 continued meeting schedule (Second Tuesday of every month)
 - 4th quarter meeting - October 8, 2019
 - Annual Meeting – November 12, 2019
- Judy is continuing to collect forms to update the neighborhood directory. So far 19 forms have been turned in.
- Progress of Health care facility proposed for Hunter Mill Rd was briefly discussed. Members will let Judy know when future meetings are so they can be advertised.
- One of the neighbors is interested in the HOA going with one trash / recycling company. The board discussed the difficulty in getting approval for the entire community to move to a single company. Dues for the community would have to be paid by the HOA treasurer which would require a vote by the entire HOA and a change to the bylaws.

- One neighbor would like to install a 'little library' or 'book nook' on their property. The neighbor asked the architectural review board for approval. The board wants to ensure that wording in the current bylaws allows for secondary structures and is concerned about consistency. Judy will follow up with Charlie on the architectural review board. The board discussed the option of installing the little library on common HOA land.
- We need to check the annual meeting minutes to see the last time the HOA board voted on the board members. The rules and regulations require a nominating committee to be set up to nominate board members. The board recommends having a vote at the November annual meeting. Refer to Article 5, Section 1 for clarification.
- The board has unanimously voted on and approved Bob Doyle to serve as chairman of the nominating committee. Bob will find two or more neighbors to serve on the committee with him.
- Next meeting will be held at Judy's house on October 8 – 10698 Oakton Ridge Ct
- The board approves a \$50 gift card to be purchased and sent to Harry Dorcus as a thanks for his continued service on the board. Judy will take care of this.

To Dos:

- Website updating – Nick Clark
- Set up meeting with attorney – Judy Mahony & Marcia Sherwin

The meeting was adjourned at 8.42 pm. The board thanks Marcia Sherwin for hosting this event & providing refreshments.

Next Meeting – October 8th 2019 – Mahony home, 10648 Oakton Ridge Ct.

Respectfully Submitted,

Andrea Woodhouse, HOA Secretary