
OAKTON MILL ESTATES HOA

BOARD QUARTERLY MEETING – July 7, 2020, 7 pm LOCATION – OAKTON RIDGE CIRCLE (10698 Oakton Ridge Ct)

In attendance: Judy Mahony, Bob Doyle, Andrea Woodhouse, Iman Elbakry, and Julie Aamoth.

Meeting minutes for the May 5, 2020 board meeting were accepted and unanimously approved by the board members.

Treasurer's Report (presented by Bob Doyle):

- Annual due letters were sent out mid-February and due the end of April. All residents have paid dues.
- 6 new homeowners have purchased in the neighborhood so far this year (2020).

Review of Old Business:

- Marcia has contacted several contractors multiple times but has had a difficult time getting them to follow up with her after their initial conversations in regards to repairing / replacing the dilapidated bridge.
- Julie will write an email asking for community input and contributions for bridge contractors.
- Garrett Gaskins said the website is almost ready to publish. He is working on trying to get access to the domain name from Steve Jobs.

New Business:

- Judy took a welcome basket to the new neighbors that have moved in.
- The board would love to host a fall gathering but is going to wait and see how COVID is affecting our area in a month or two before scheduling a gathering.
- A couple of community members have expressed concern about two properties with unkept lawns in the HOA. Judy will send a letter to the community members on behalf of the board.
- The HOA has joined a community homeowners association. A webinar meeting was attended by Bob and members of the Architectural Committee on June 11, 2020 entitled "How to Make your Architectural Review Committee More Fair and Effective".

Carol Doyle sent a brief summary of the webinar and highlighted the following recommendations:

- ARC committee renders decisions in accordance with the bylaws and declaration of their HOA.
 - Processing requests and rendering a decision should be timely in response.
 - The committee should not just say yes/no but also include rational reasons that are consistent. Approvals and rejections should be in writing stating reasons for the decision. They should have a checklist with project start date and deadline for completion.
 - If a request is denied, a written appeal process should be followed.
- Charlie Bach will be invited to come and give an Architectural Review Board report at the October meeting.
 - 2020 board meetings will continue to be held the first Tuesday of the month each quarter:
 - Oct 6th
 - Annual Meeting - December 1st

The meeting was adjourned at 7:57 pm.

Respectfully Submitted,

Andrea Woodhouse, HOA Secretary